Accessing digital titles through Overdrive and Axis360

Overdrive and Axis360 are two options available to Massachusetts libraries for free e-books, audio books and video streaming. For tablets and smart phones, the free app must first be downloaded from your appropriate App Store. The process varies with each type of device. (See our device tutorials for details)

CWMARS Login Required

In order to access titles from either app, a valid CWMARS account must be established. For this your user name is your 14 digit barcode number (no spaces or dashes). Your password default, if you haven't already set-up a CWMars account, will be either your last name in CAPLOCKS or the last 4 digits of your telephone on record. You will be prompted to change your password. Remember to choose Sheffield as your library of choice. For problems in establishing a CWMars account, contact the Circulation Desk at 413-229-7004.

Once the CWMARS login is established, you can use this same login for the Overdrive and Axis 360 apps.

Specific Title vs. Browsing

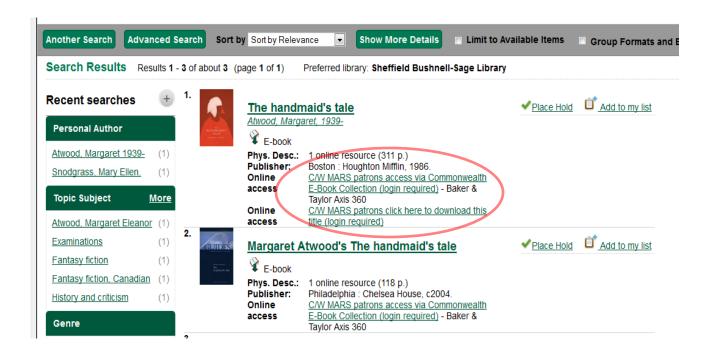
Some people may have a specific title in mind to access, others may just want to browse and see what's available at that moment. Familiarize yourself with the different icons used to identify the different types of media. Open book = ebook, headphones= audiobook.

Specific Title

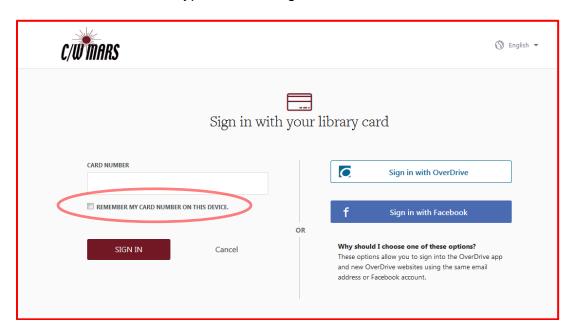
If you have a specific title in mind, the best practice is to go through the CWMars catalog. This will point you to the correct platform – Overdrive or Axis360

Let's say you're interested in *The Handmaid's Tale*. Notice on the screen shot below, there are 2 access points (in green) in the first record. The first says access through Baker & Taylor's Axis 360; the second just says click here... If it doesn't specify that it's from the CEC then it is from Overdrive.

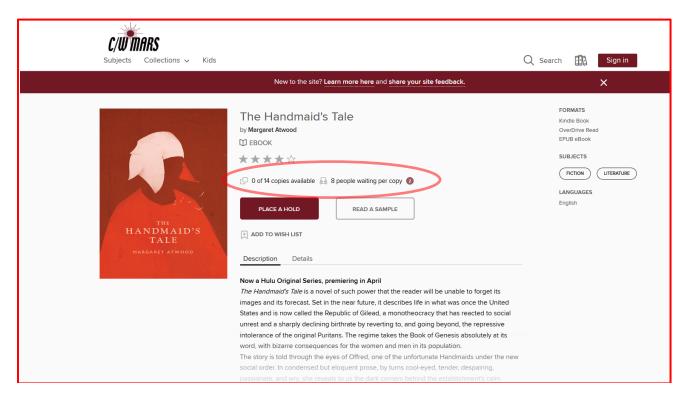
Clicking on the green access point will take you directly to that title in Overdrive or Axis 360, unless the title is already in use and you are required to put a hold on it. Remember, just click on the access point <u>not</u> the PLACE HOLD off to the right. That only works for physical items.

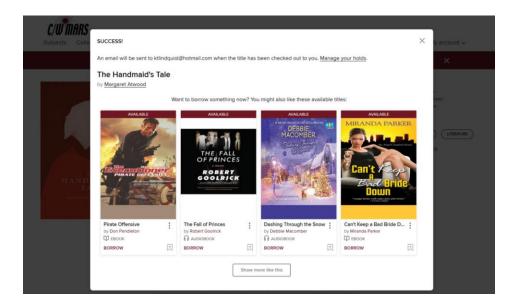


At this point you will have to login using their library card number and pin, if you haven't done so already. If you are on your personal device, check off the *Remember me* box to bypass future logins.



Once logged in, the title's page appears. Notice there are 0 of 14 copies available and 8 people waiting per copy.





If a hold is placed, the above screen will come up to let you know the hold was successful. An email will be sent when the title is available and it automatically gets checked out to you.

If your title is available, follow the directions below for Checkout/Borrow.

Browsing

You can bypass the CWMARS catalog and go right to either app. Make sure you are logged in and have your library chosen.

Overdrive allows you to browse "Available Now" titles under collections in the menu. Axis 360 does not offer that option. You will have to go into each title to find out if it's available. If it says "checkout" (Axia 360) or "borrow" (Overdrive) it's obviously available. "Place a Hold" means it's not.

Checkout/ Borrow

Axis360 titles will download and appear automatically on your device when you press checkout. Overdrive has an extra step, press borrow and a Success page comes up with your due date. Choose "Go to Loans" and decide whether to "Download" or "Read in Browser". You need constant wifi to read in browser, so in most cases downloading is preferred.

Enjoy!