



Museum Pass Lending Policy

Lending period is 3 days, no renewals, no reservations. Patrons may call to see what is available at the moment, we may hold the pass of their choosing for one half hour.

A three-day lending period = 72 hours. A pass checked out at noon on Tuesday must be back by noon on Friday. Friday check-outs must be in the book drop by Monday evening for Tuesday morning check-in.

During the summer season (Memorial Day through Labor Day) we will lend out only one pass per family per library visit. During the off-peak season, families can check out two passes at a time. These passes are meant for Sheffield card holders or Sheffield residents with a CWMARS card only.

Overdue passes will be charged \$5/day with a \$20 max.

This policy will be adhered to each of the envelopes accompanying the passes.