

## **Bushnell-Sage Library Art Wall Policy**

The Bushnell-Sage Library (BSL) encourages artistic or cultural exhibits from our community. Our exhibit space is located on the main floor adjacent to the reading area, circulation desk and Children's Department. It offers a 4' high by 28' wall expanse in two 14' sections. All materials for display must be able to hang from an adjustable art wall hanging system.

The BSL agrees with all aspects of the Library Bill of Rights; exhibits will not be excluded because of the race, nationality or the social, political, or religious views of the exhibitors. However, we reserve the right to exercise some constraints in subject matter due to proximity of the Art Wall to the Children's Department.

### **Information for Exhibitors**

#### **Bookings**

Exhibits are scheduled for a one-month time period. The Art Committee reserves the right to reschedule exhibits to fit around other programming, but will generally operate on a first come first served basis. Exhibitors may not apply to exhibit more than once every 18 months. We will offer periodic group or themed exhibits for those artists who may not have enough work to fill the space. Please contact us at the following email address [bushnellsageart@gmail.com](mailto:bushnellsageart@gmail.com) to get on our waiting list. You will receive a reply within the week stating your approximate queue on the list and directions on how to proceed.

#### **Loss or Damage**

Bushnell-Sage Library assumes no responsibility or liability, regardless of cause, for loss or damage to exhibitor property and supplies during installation, public display, or the removal of the exhibition.

#### **Sales**

The library requests a 20% donation of all works sold. The Library may not participate in the sale of works. Exhibitors are asked to provide a numbered pricelist and contact information for potential customers. It will be up to the artist's discretion whether they want to set up cash & carry sales if the library provides a lock box.

No prices may be affixed to items. A numbering system with pricelist will be used.

#### **Exhibit openings**

Exhibitors are invited to hold an 'opening night' on the first Friday evening of the exhibit, from 6:00 pm to 8:00 pm. Refreshments will be served, but alcohol is not allowed on the premises.